

# THE DOCUMENT CONTROL TRIBUNE

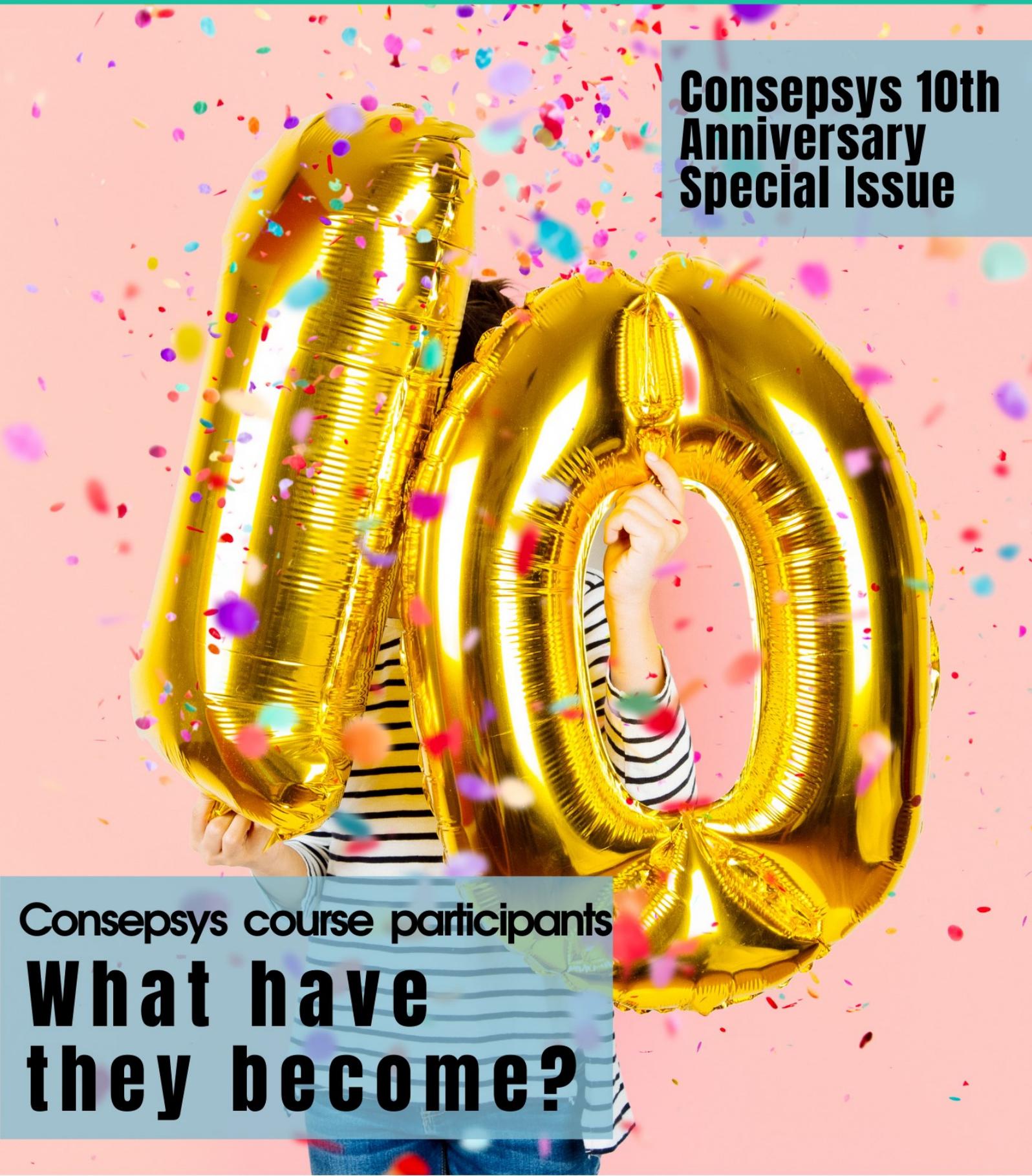
Issue 24  
December 2020



**Consepsys 10th  
Anniversary  
Special Issue**

Consepsys course participants

**What have  
they become?**





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CONTROL  
PROFESSIONALS**

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## EDITORIAL

This quarter, Consepsys has marked its 10th anniversary.

We are grateful to all of you for taking part in this celebration.

It has been the perfect opportunity to reflect on the past 10 years and to measure the impact that Consepsys has had on the Document Control community, world-wide.

Over the last 10 years, our consultants and our training facilitators have met thousands of Document Control professionals around the world, who uphold and defend the Document Control [TICCQS](#) values on a day-to-day basis, bravely, conscientiously, consistently.

This special issue of the magazine celebrates you – these unsung heroes – who make a difference every day through your passion, your dedication and your patience.

One of the aims of The Document Control Tribune is to give a voice to Document Control professionals so that, together, we can unite for a better world through the enforcement of controlled processes and practices, with a clear mission and a purposeful vision.

With this special anniversary, we are humbly honoured that our success is, most of all, the success of all the devoted Document Control professionals world-wide.

Thank you for your commitment and for your support.

This special issue introduces a new character in the “Hanging in There” comics strip series with D. Ceecee, the Document Controller. Enjoy!



## INSIDE THIS ISSUE:

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# CONSEPSYS 10th ANNIVERSARY— A WORLD-WIDE CELEBRATION TO REMEMBER



Screenshot of the live “happy anniversary” video session

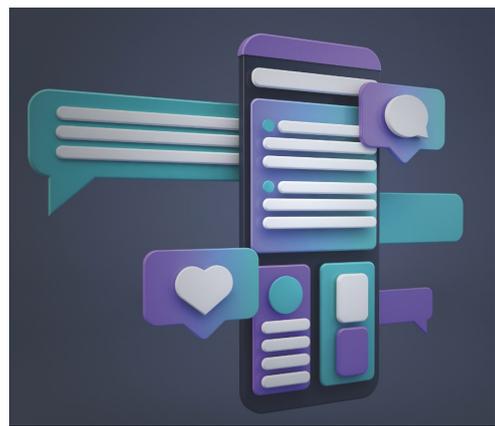
The celebration of Conespsys’s 10th anniversary was something to remember!

We ran a live “happy anniversary” session on Zoom with dozens of amazing professionals from all over the world (here, a very small sample of participants).

Thanks to all of you. Some woke up really early to take part in the event (such as David in Western USA), and some stayed up late (such as Cynthia in Singapore) to share this special moment with us.

We released a video-interview of our founding Directors, [Julie Tchao](#) and [Luis Heng](#), who told us the story of Conespsys, from its creation to the worldwide tremors of 2020 and its devastating pandemic.

Link to the video-interview:  
<https://www.youtube.com/watch?v=E43EY9NoIP4>



We received dozens of kind messages from members of the Document Control Community from all over the world.

Our social media, our YouTube channel, our email inboxes were flooded with messages of congratulations and of good fortune.

CONTINUES ON NEXT PAGE...

# CONSEPSYS 10th ANNIVERSARY— A WORLD-WIDE CELEBRATION TO REMEMBER

Below are 3 (among so many more) of the best anniversary wishes that we received. Thank you so much!

"Congratulations! I'm just happy that you are making the lives of document controllers so much better by providing them the training and guidance to excel in their field."

Mohammad Imran

"Happy anniversary and congratulations for the achievements. Consepsys is a HUGE part of Document Control Profession by providing a best training which can be applied for a daily basis at work. More milestone to come."

Ailyn G. Abela

"Congratulations Consepsys, you make a real positive impact on our Document Controllers here at Arup. Not just the courses but the newsletters and online content, tips and guidance!"

Claire A. Nicholson

We also ran a lucky draw during the live "happy anniversary" video session on Zoom.

Hundreds of you took part —thank you.

The lucky winners are listed on the right.



## Lucky draw winners



1st prize: One Live Online Course (value £930)

2nd, 3rd, 4th and 5th prize: One self-paced online course (value £105)

### Winners:

- 1st prize: Lydia McCrossan
- 2nd prize: Cynthia Tang
- 3rd prize: Siobhan Manning
- 4th prize: Adam Gokul Subramaniam
- 5th prize: Debra Lewis

*Congrats*



The Consepsys team thanks the whole Document Control community for their continued support.



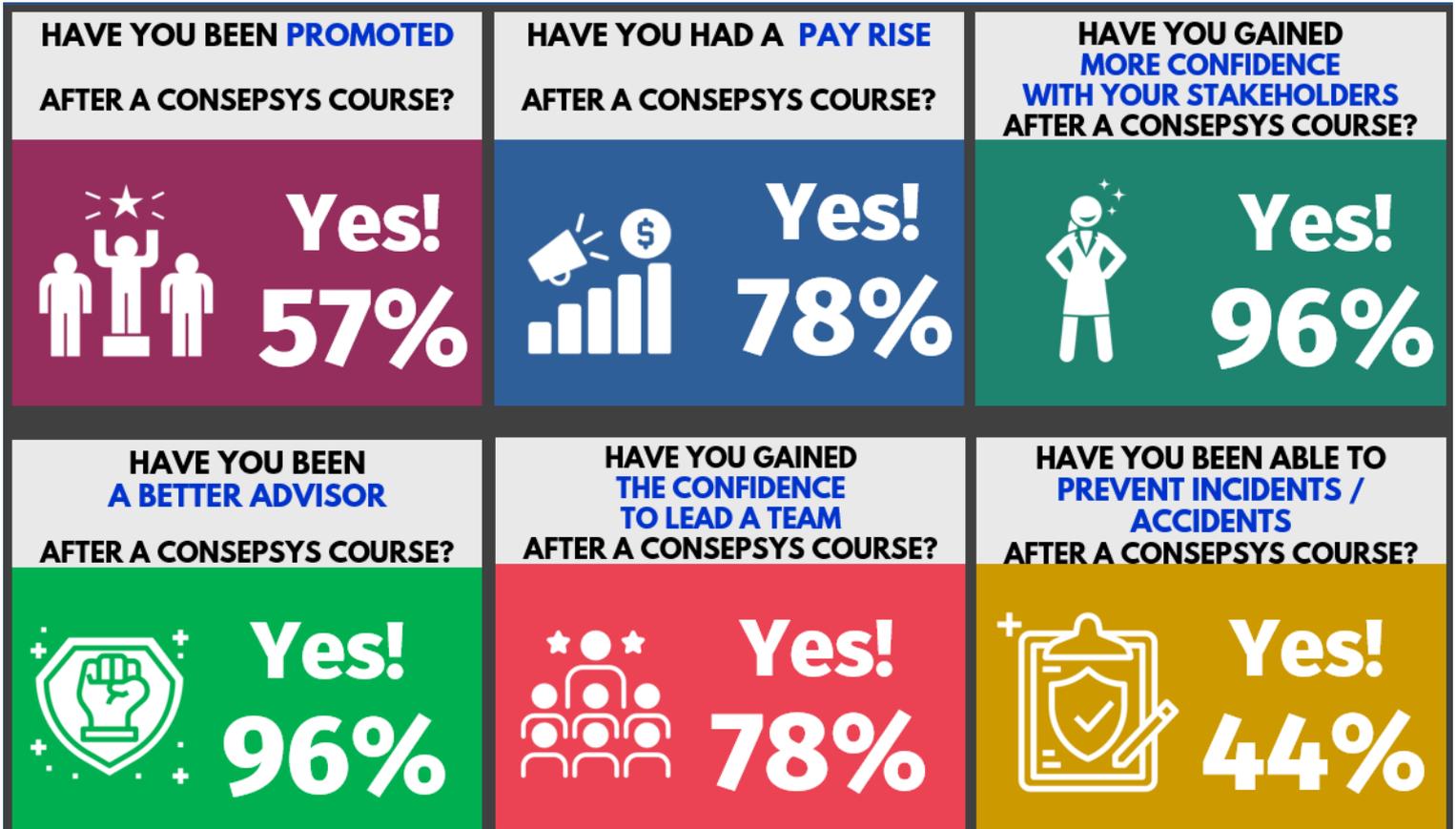
Even D. Ceecee joined the celebration and spoke on behalf of the whole Con-sepsys team.

It was a celebration to remember indeed.

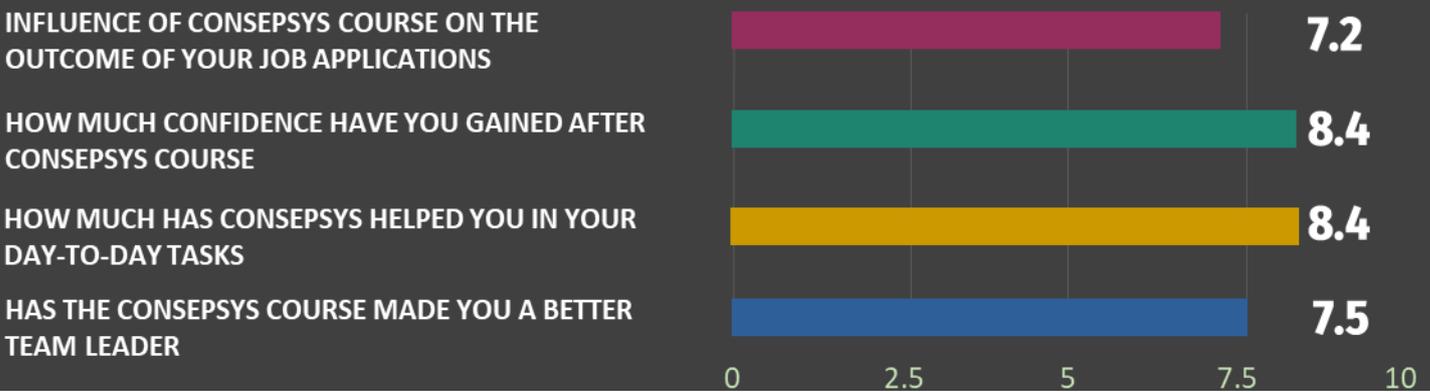
We thank you, again, and we wish you a happy end-of-year festive period with your loved ones, despite the circumstances of the current pandemic.



# CONSEPSYS 10th ANNIVERSARY SURVEY — RESULTS



## On a scale of 1 to 10



## WHAT HAVE THEY BECOME?

As part of the Conespsys’s 10th anniversary celebrations, we reached out to a selection of Document Control professionals whom Conespsys consultants have met over the years.

They have agreed to give us some recent news and to share a bit of their story with us.

They come from all over the world, but they all share the same passion for Document Control.

This special issue of The Document Control Tribune celebrates their success in which, we hope to think, our team has contributed a tiny bit.

Their fascinating stories are told over the following pages.

# WHAT HAVE THEY BECOME?

**NAME** ALAN KEOGH  
**WORKS FOR** VIATRIS  
**JOB TITLE** DOCUMENT CONTROLLER / QUALITY ASSURANCE ANALYST  
**LIVES IN** GALWAY, REPUBLIC OF IRELAND



## Who are you?

I attended the document controller 2 & half day course during October 2017 in London, in the Broadgate area.

## Who do you work for and where?

I work for Viatris, formally known as Mylan and I am based in Galway, Republic of Ireland. This is a pharmaceutical manufacturing company and I work here in the capacity as a document controller / quality assurance analyst. I have been working with this company since January 2009.

## What are your passions in life?

My passions though, reside away from the pharmaceutical industry and lie in the area of numismatics.

Numismatics is the study of coinage, tokens, banknotes and such paraphernalia.

This interest requires attention to detail and this is where the skills used in my hobby crosses over into the realm of my paid employment.

As a document controller, attention to detail is paramount as co-workers and managers alike are depending on you to organise files and provide an accurate review of all documents pertinent to the smooth running of the company's daily activities.

## What has the impact of ConsepSys training been on your career?

The ConsepSys course that I completed back in October 2017 has given me a better insight into the career and importance of what a good document controller is responsible for. Prior to attending this course, I was not aware of the importance and the widespread use of the skills of a document controller.

It is to this end, that I am thankful and I very much benefit from my introduction to ConsepSys and the whole career area of document control.

I hope to attend the senior document controller course in the near future and update my skills to assist my progression in the ever-changing work environment.



## DOCUMENT CONTROL Competency Matrix

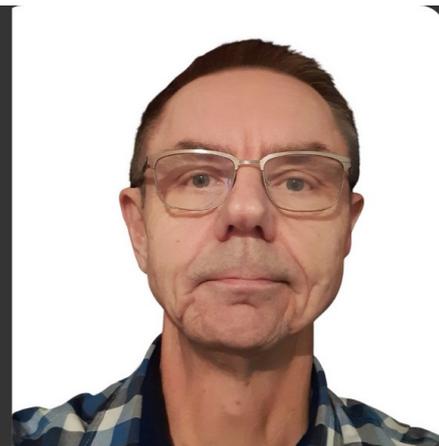
More

Formally manage your competencies



# WHAT HAVE THEY BECOME?

**NAME** BO HJULSTRÖM  
**WORKS FOR** VATTENFALL  
**JOB TITLE** DOCUMENT CONTROLLER  
**LIVES IN** STOCKHOLM, SWEDEN



## Who are you?

I'm 63 years old and a widower since last year. I have a daughter aged 23. I live in Stockholm in the eastern-mid part of Sweden.

## Who do you work for and where?

I'm working for Vattenfall in the Stockholm main office as the document controller for an onshore wind park project located in the northern part of Sweden, about 20 km north-east of the city of Umeå. The project has been in development since 2010 with civil works started in 2018, installation of 84 turbines during 2021 and to be handed over to production in 2022.

Vattenfall is Europe's largest producers and retailers of electricity and heat. Vattenfall's main markets are Sweden, Germany, the Netherlands, Denmark, and the UK. The parent company, Vattenfall AB, is 100% owned by the Swedish state, and its headquarters are in Solna, Sweden.

I started at Vattenfall in April 2018 and I had not had the title of document controller before. In my previous 38 years of work life I spent the first 26 years working within technical areas and logistics in the telecom industry; then in different areas as production planning, sourcing, purchasing, production quality and change management in the electronics industry.

My main task is to manage the project document system developed in SharePoint by:

- keeping documents available, searchable and labelled with correct metadata
- managing user permissions
- supporting sub-contractors upload of project related documentation
- handling of review workflows
- document control training for internal and external project members and sub-contractor personnel

## What are your passions in life?

I like to keep things in order (at least in my work life) and my previous experiences have made me aware:

- Of how important good procedures and structures are
- That this is an ongoing work that needs constant attention and development.

I like to introduce people to document control; for many, it is a quite an unknown area and it is often seen as a bureaucratic pain. My message is that a little extra work early can save a lot of work later.

In my spare time I enjoy walking, reading, taking care of my house and when the circumstances allow, spending time with relatives and friends.

## What has the impact of ConsepSys training been on your career?

I attended the Certified Document Controller course in 2019 in Aberdeen, UK and the Advanced Document Controller course in 2020 in Amsterdam, Netherlands.

The ConsepSys trainings has confirmed a lot of previous knowledge and they have also given me new views and insights within the document control area. I have got some new tools, which are useful when understanding how people react to changes and how to mitigate transition between different ways of handling documents. I do about the same task as before but with a much greater self-confidence.

# WHAT HAVE THEY BECOME?

**NAME** **BELLADINE LEE**  
**WORKS FOR** CHANGI AIRPORT GROUP  
**JOB TITLE** INFORMATION MANAGEMENT COORDINATOR  
**LIVES IN** SINGAPORE, REPUBLIC OF SINGAPORE



**Who are you?**

My current role in my company is Information Management Coordinator.

**Who do you work for and where?**

Changi Airport Group under Changi East Planning, Design & Construction team at Singapore Changi Airport.

**What are your passions in life?**

Sharing faith/ hope and love to the ones who need to hear it.

**What has the impact of Conespsys training been on your career?**

It has helped me to confirm that proper documentation is one of the most important aspects in all business especially in the Construction area where there is still a lag on using proper tools like the EDMS systems. Thankfully, I have the opportunity to help set up such a system and to gain in-depth knowledge from the process.



The 2021

# SALARY SURVEY

for Document Control professionals

is now open for contributions!

**Contribute**

# WHAT HAVE THEY BECOME?

**NAME** **DEBBIE VILLAFUERTE**  
**WORKS FOR** ONE-DYAS B.V.  
**JOB TITLE** LEAD DOCUMENT CONTROLLER / EDMS ADMINISTRATOR  
**LIVES IN** ROTTERDAM, NETHERLANDS



## Who are you?

I am Debbie Villafuerte, born in the Philippines and living in the Netherlands since 2007.

I have more than 10 years of experience in Document Control field, both in pharmaceutical and oil and gas industries.

## Who do you work for and where?

I am the Lead Document Controller at ONE-Dyas B.V., the largest privately owned Dutch exploration and production operating company with head office in Amsterdam. I am responsible for the overall document control and management of the operated assets in the North Sea. I am also the EDMS Administrator of the company.

## What are your passions in life?

I am a volunteer in nature and love helping people both in personal life and at work. I use this as an opportunity to develop new skills or build on existing experience and knowledge. Moreover, helping people gives me sense of purpose, positive emotions and life satisfaction.

## What has the impact of Consepsys training been on your career?

I have taken a total of five Document Control-related courses at Consepsys. I have been inspired not only by the driven and experienced lecturers but also by the general quality and in-depth knowledge these courses provide.

The courses strengthened my DC skills and helped boost my confidence in the workplace. Through these courses, I have, most importantly developed an effective way to communicate and implement the company's DC procedures which is very essential to meet the requirements for international standards.

Additionally, the courses motivate me to achieve my personal goal to execute work accurately and efficiently – that is, with (very minimal or) zero mistake within the shortest period of time. Indeed, Consepsys courses made a difference in my career in a positive way.



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# WHAT HAVE THEY BECOME?

**NAME** **GAITRIE RAMDAS**  
**WORKS FOR** DANA PETROLEUM NETHERLANDS  
**JOB TITLE** DOCUMENT CONTROLLER  
**LIVES IN** THE HAGUE, NETHERLANDS



### Who are you?

My name is Gaitrie Ramdas.  
 My residence is in the Hague in the Netherlands.  
 I'm living and working in the Hague at Dana Petroleum Netherlands.

### Who do you work for and where?

At the moment, I am the Document Controller at the P11 Unity Platform project.  
 The P11 Unity Platform is an unmanned gas platform which will connect 2 wells to the Ruyter Platform.

### What are your passions in life?

My hobbies are reading and puzzles. I am a big fan of football and cricket, especially the Indian Team. I always go to at least one game if the Indian Cricket team is in the UK.

### What has the impact of Conespsys training been on your career?

I took the Lead Document Control in Aberdeen; this course has helped me to improve my knowledge about the management aspect of Document Control.

It has helped me to instruct newcomers how to deal with Document Control and to show the importance of it.

How important it is to have your Data Management up to date, which can help to collect evidence in case something goes wrong.

During the course I learned how to calculate how many people you can hire for a project, which is very handy.

In all aspects the course has had a very positive effect on my career and I'm very glad that I took the opportunity to attend.



# WHAT HAVE THEY BECOME?

<b>NAME</b>	<b>HANI QONITAH</b>
<b>WORKS FOR</b>	INTERNATIONAL OIL & GAS COMPANY
<b>JOB TITLE</b>	INFORMATION MANAGEMENT SPECIALIST
<b>LIVES IN</b>	EAST JAVA, INDONESIA



## Who are you?

My name is Hani Qonitah. You can call me Hani. I was born in Kalimantan (Borneo), Indonesia. I received my bachelor degree in Library & Information Science from University of Indonesia and a Master of Information Management & Systems (Records & Archives) from Monash University, Australia.

## Who do you work for and where?

I am an Information Management Specialist at an International Oil & Gas company in East Java, Indonesia. Currently I work under Operations Technical department at the central production facility in East Java. Before joining EMCL I worked with several organizations i.e. Asian Development Bank (ADB), United Nations Information Center, Berita Buana daily newspaper & University of Indonesia as Lecturer assistant.

## What are your passions in life?

I am very interested in the field of managing recorded information in all its aspects. Because in my opinion, recorded information is an invaluable asset. If a person or organization loses this asset, he/she will be paralyzed and unable to function to do the things that are his/her right and responsibility. So, this recorded information must always be maintained, managed and stored properly during its lifetime.

## What has the impact of Conespsys training been on your career?

The course I took in year 2018 has had a very positive impact to my career as a Coordinator of Document Controllers. Indeed, in my company, the document controller field was initially considered necessary only during the project period; however, in reality, in the operations stage, it turns out that the role of a document controller is also important because there are many changes that must be

made in the production field which must be integrated between one discipline and another and between one department with other departments.

At the beginning of my assignment at this site in 2017, I had no experience as a document controller so I had to learn from the beginning to understand what the main task of a document controller is so that I could lead our document controllers according to the right principles.

The course at Conespsys gave me knowledge about the role, main tasks, processes that must be carried out and the stakeholders who partners of a document controller. Thus I could quickly adapt to the needs of document control when I took over documentation for operations in production stage for my organization.



# WHAT HAVE THEY BECOME?

**NAME** **STEPHEN HEINZE**  
**WORKS FOR** PINNACLE DRINKS  
**JOB TITLE** DOCUMENT CONTROL SPECIALIST  
**LIVES IN** NURIOTPA, SOUTH AUSTRALIA, AUSTRALIA



## Who are you?

I am a 57 year old married male from Nuriootpa, South Australia.

## Who do you work for and where?

I work for Pinnacle Drinks based at Vinpac International site, Angaston in the beautiful Barossa Valley South Australia.

## What are your passions in life?

Work related - My role as Document Control Specialist for the business provides real satisfaction in my working life which drives my passion for what I do.

Non Work related - Woodwork in my home workshop creating items from an idea to the finished product.

## What has the impact of Consepsys training been on your career?

The course gave me a greater understanding of Document Control and provided a clearer picture of the Document Control role. I have taken the knowledge gained from the course and implemented that knowledge into how I perform my role.



# PROFESSIONAL CV REVIEW

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- Get advice on improvements and modifications to be made

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# WHAT HAVE THEY BECOME?

<b>NAME</b>	<b>IBRAHIM WASMAN</b>
<b>WORKS FOR</b>	ABU DHABI NATIONAL ENERGY COMPANY PJSC (TAQA)
<b>JOB TITLE</b>	LEAD DOCUMENT CONTROLLER
<b>LIVES IN</b>	ERBIL, KURDISTAN REGION, IRAQ



## Who are you?

I'm Ibrahim Wasman, and I graduated from the College of Science, Mathematics department in 2001. In the same year, I started my journey to work in a computer training center as a data entry staff; after a short period, I started to analyze data using Microsoft excel.

In 2002, I joined a telecommunication company as a data analyst, issuing reports to all related customers. The same year I joined the United Nation, Food Agriculture Organization (FAO), in the data collection unit as a Data Entry Supervisor. Gradually, I have crossed many career waves successfully.

## Who do you work for and where?

Since 2013, I have been working for Abu Dhabi National Energy Company PJSC (TAQA) as a project document controller to build a central process facility (CPF) in Iraq. I have been involved in all stages: front-end engineering design (FEED), detailed engineering, construction, commissioning, plant start-up and handover to the production and maintenance department. I am a lead document controller.

## What are your passions in life?

My passion is to communicate to my project team about document control principles in a smart and easy way, so that they to understand what we expect from them and how to follow and implement the company DCC policy and procedures. I like identifying business gaps and providing solutions to close such gaps. To save trees and have a clean environment, I would like people to avoid printing papers around the globe.

My hobbies are swimming and reading.

## What has the impact of ConsepSys training been on your career?

ConsepSys courses have had positive impact on my career; they have helped me to:

- Assess document control workload for any project.
- Better communicate among project teams and with external parties (Contractors and Subcontractors).
- Supervise the document control team in a more professional manner.
- Plan and deliver EDMS training to the Engineering and Maintenance team on time.
- Identify how document control is critical to save employee lives especially when they are dealing with a risky environment related to flammable liquids and gases.
- Assist my project manager during close out reports.
- Give priority to main document control tasks during the project execution.
- Manage Redline mark-ups, Tie-In and As-built drawings in a professional way.
- Get a promotion in my current company to become a Lead document controller.

Finally, I have participated in most of ConsepSys training courses and passed the related exams but still I need to take the rest of training which I have missed due to covid-19 pandemics! I strongly encourage people to join such training courses to be more confident and to achieve more and more.

# WHAT HAVE THEY BECOME?

**NAME** Zoubir NAIT SAIDI  
**WORKS FOR** GROUPEMENT TOUAT GAZ (SONATRACH-NEPTUNE JV)  
**JOB TITLE** DOCUMENT CONTROLLER  
**LIVES IN** ALGERIA



## Who are you?

My name is Zoubir NAIT SAIDI. I am Algerian. I am 51 years old. I am married with a patient wife, for my long absence from home due the work condition and I am the father of one son Yacine and one daughter Meriem. I have a degree is Agronomic Engineering.

## Who do you work for and where?

I work for Groupement Touat Gaz, joint-venture (Sonatrach-Neptune) on project: CPF «Central Processing Facility » in Adrar South of Algeria.

## What are your passions in life?

Among my passions in life are my family, my work (DC), progressing my career, agriculture and running.

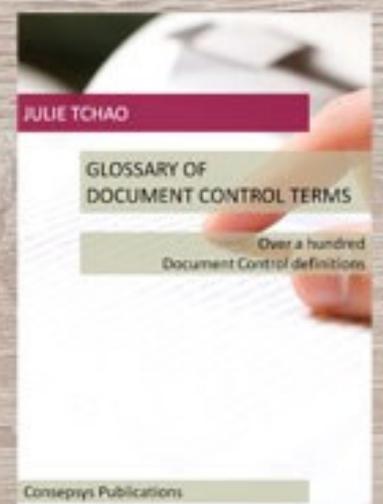
## What has the impact of Consepsys training been on your career?

My knowledge of DC comes from experience. One day I met an old Document Controller, who was very angry that anyone appeared to be placed in Document Control positions. So I decided to learn document control. Thanks to God, I found Consepsys. The Consepsys course has left a very positive impact on me.

Learning, understanding, consolidating and reinforcing the fundamentals and the good practices of document control. In addition, it boosted and increased my effectiveness and my quality of my work and it even allowed me to further progress in my career.

# Glossary of Document Control Terms

More



# WHAT HAVE THEY BECOME?

<b>NAME</b>	<b>JASMINE ONG</b>
<b>WORKS FOR</b>	BW OFFSHORE SINGAPORE PTE LTD
<b>JOB TITLE</b>	LEAD DOCUMENT CONTROLLER (PROJECTS)
<b>LIVES IN</b>	SINGAPORE, REPUBLIC OF SINGAPORE



## Who are you?

I am a Lead Document Controller (Projects) with more than 25 years in Documentation and Information Management, and primarily in engineering. I pride myself on my dependability, attention to detail and leadership capabilities.

## Who do you work for and where?

I work for BW Offshore Singapore Pte Ltd.

BW Offshore has a long track record of project execution and operations, as well as a robust balance sheet and strong financial capabilities. In more than 35 years of production, BW Offshore has executed 40 FPSO and FSO projects. The company is listed on the Oslo Stock Exchange. BW Offshore has been an industry pioneer, and executing complex projects and operating advanced production systems for more than three decades has instilled the importance of thorough engineering, trust and teamwork throughout the organisation.

## What are your passions in life?

To share my experience with junior DCs. Currently working on workshops to consolidate/ align all DC related issues and know-how. I believe in teaching people how to fish rather than fishing for them. I am also passionate about my family, and am a proud mother to two lovely sons.

## What has the impact of ConsepSys training been on your career?

I have attended the Certified Document Controller course with ConsepSys in 2012, and the Certified Lead Document Controller and Transitioning to a Manager Position in 2018. I was given the opportunity to lead a project in 2014 (Catcher Development) with about 20 DCs at its peak. I also built a very good working relationship with my counterpart from the client's side.

I have been Lead Document Controller (Projects) since 2018, and have started to look at the bigger picture by delegating and empowering people. Anticipating, detecting and addressing issues are part and parcel of my work.

My work involves translating complex ideas into actionable outcomes, and articulating these action points to large teams. I enjoy applying the skills learned from these continuous skills development courses, and have demonstrable ability to build successful teams.

Learn  
where you are  
at your own pace

DOCUMENT CONTROL ONLINE LEARNING

**MORE**

# WHAT HAVE THEY BECOME?

**NAME** **MARINA IVANOVIC**  
**WORKS FOR** ADRIATIC MARINAS D.O.O.  
**JOB TITLE** DOCUMENT CONTROL MANAGER  
**LIVES IN** KOTOR, MONTENEGRO



## Who are you?

My name is Marina Ivanovic, I am 34 year old Montenegrin, living in the small coastal city, Kotor, nowadays worldwide known as one of the top 10 touristic places. This year, I am very proud to have obtained my long awaited Master degree at Maritime University of Montenegro, Management course.

## Who do you work for and where?

For 11 years, I have been working for the "Adriatic Marinas" d.o.o., Investor of project "Porto Montenegro", in the position of Document Control Manager. Located in the UNESCO protected Bay of Kotor, Porto Montenegro combines a spectacular lifestyle destination with a world-class, full-service marina and luxury residential village offering premium real estate for sale and rental in this part of the Mediterranean.

I am responsible for the administration of the internal company software, New Forma system, and for its implementation. My main role is the organization of documentation management processes, workflows, the establishment of design coding and documentation numberings and filing. All this combined with ensuring document control procedures are covered. My position also includes trainings for new users of the software, both on the tool and on company document control processes.

My career in the company started from a position as a Document controller, but by developing new skills and knowledge I became Document control Manager.

## What are your passions in life?

I am a positive person, trying to see in others good things all the times. I love to meet new people and to have friends all around the world. Anytime I have a new idea, or anytime I set to achieve a new aim, I do my best to reach it. Despite of lot of difficulties, I do not stop. I could say that my life passion is for sure to be recognised and to develop the Document control role to the highest level in the region. What I enjoy the most is traveling and the Summer Sun.

## What has the impact of Consepsys training been on your career?

The first time I attended a Consepsys course was in 2015 with the Lead Document Controller course. Traveling to Great Britain was like my dream finally came true. I remember coming home from the course with my notebook full of ideas which I could implement in my role. My Manager trusted me and agreed with all ideas and plans of how we could implement improvements on our project.

I think that the Lead Document Controller course has increased my self-confidence and brought me to a totally new way of thinking about project management. In my work, I am more established now, I am stricter and more strategic.

CONTINUES ON NEXT PAGE...

# WHAT HAVE THEY BECOME?

NAME

**MARINA IVANOVIC**

CONTINUED...

The knowledge that I gained has helped me to improve my work. The quality of the document control has increased to a high level and can go for sure side by side with any of the world-famous companies. The Course from 2015 brought me new friends too. Other Document controllers from all around the world with who I am in contact even now. We do share our experience and support each other. Raichel, Claire, Tereza = the team.

In 2016, I took the Advanced Document control course, which I also saw as a good way for developing my career. The training helped me ensure that DC is useful and recognized member of the team and that it adds value. After the course, my role in the company became more important.

I am proud to be Document Control Manager with such a recognised company and for such a long period.

Both courses were great. Topics and contents were very helpful and useful. After the courses I was motivated to share experience and ideas with all my colleagues. I recommend them as highly valued courses.

My expectations are positively satisfied and for sure we will meet again!



## LIVE ONLINE DOCUMENT CONTROL

Courses & Certification

**How does  
it work?**



# WHAT HAVE THEY BECOME?

**NAME** **GREIG BANNERMAN**  
**WORKS FOR** STRATHCLYDE PARTNERSHIP FOR TRANSPORT (SPT)  
**JOB TITLE** PRINCIPAL PROJECT DOCUMENT CONTROLLER  
**LIVES IN** GLASGOW, SCOTLAND, UNITED KINGDOM



## Who are you?

I'm originally from Aberdeen where I still like to consider home, and that's where I started my Document Control career. Like a lot of people from the North East, that began in the local Energy industry, and I've been lucky enough to work on some amazing projects, and with some great people.

Document Control is a role I've always enjoyed and over the years, I've probably held positions at every level. From starting out making up Manufacturing Record Books for Off-shore Tooling for a sub-contractor, to working through to Senior level at lead Contractors and later as a Senior DC for a Main Operator.

I was then given the opportunity to switch industries into light rail where I'm now the Principal Project Document Controller for Glasgow Subway.

## Who do you work for and where?

I work for SPT (Strathclyde Partnership for Transport) in their offices in Govan, Glasgow. We're currently working on the Subway Modernisation project. It's the first major modernisation in 40 years and includes the introduction of fully automated Driverless trains to the Subway system. Our main contractors are based in Italy, France & Switzerland so we often have a great mix of cultures in the office.

The fundamentals of DC don't really change between industries but it's been great to work in a new field and be involved in such an important major public infrastructure project.

## What are your passions in life?

I really enjoy the various interfaces you get with DC and liaising with all the different Stakeholders. Often you could be attending kick off meetings with Contractors, presenting to managers or finalising requirements with Final Users. All while tying in with the different disciplines and doing the day-to-day work required.

However, my favourite part of the job is welcoming new colleagues to the team, and teaching them about the importance of document control and how that fits into their role and the wider scope of the project.

Out of the office, I like to spend time with friends and enjoy going to see live music or comedy, something which in normal times, Glasgow is of course, famous for.

## What has the impact of ConsepSys training been on your career?

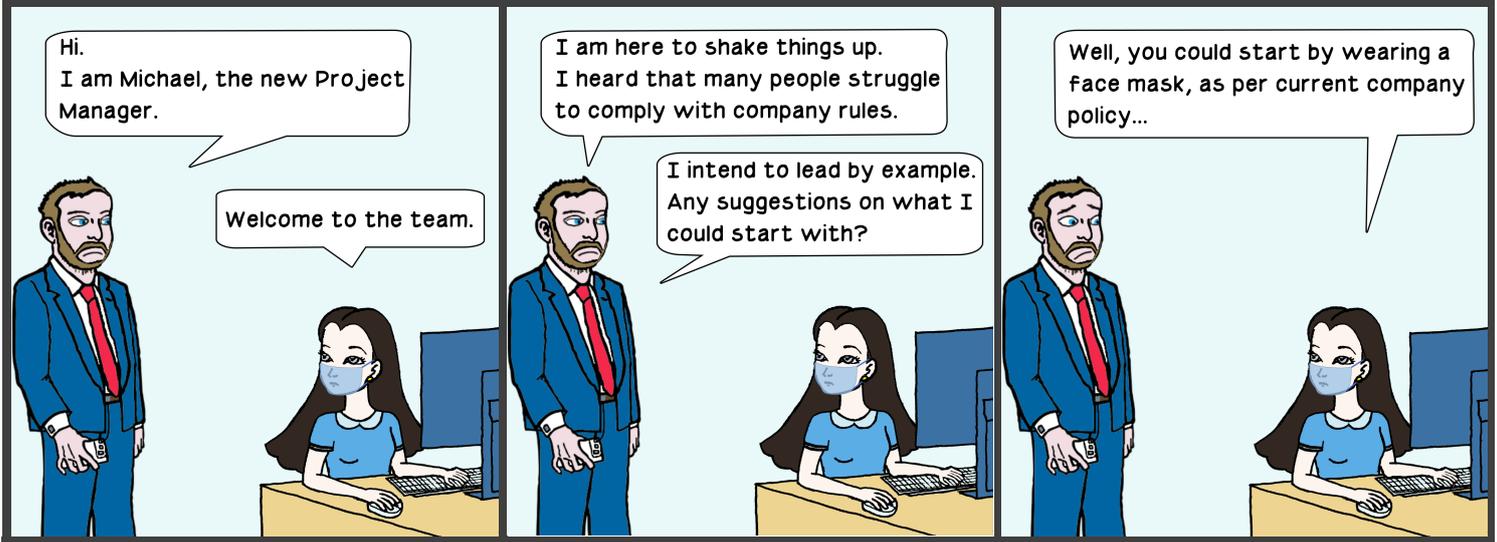
It really allowed me to see the positive impact that great Document Management can have on a business. Every course I've attended I've returned full of optimism of what can be achieved within DC and confident in implementing it into my day to day. It also ignited an enjoyment of learning that I hadn't always had before. Something I've been very grateful for and continue to benefit from.

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